

LAGUNA BELAIR SCIENCE SCHOOL

City of Santa Rosa, Laguna

GUIDELINES ON THE GRADING SYSTEM

SY 2017 – 2018

(Pre-Kinder- Grade 12)

1. Equal Weights per Grading Period Ratings (All Levels)

final rating = Average of the three grading period grades (Pre-Kinder – Grade 10)
final rating per semester = Average of two quarters (Grades 11- 12)

2. General Average

Pre-Kinder – Grade 6

The final general average (FGA) for elementary shall be determined by dividing the sum of the cumulative rating by the total number of the prescribed subjects of the curriculum.

Grades 7 - 12

Weighted General Average (WGA) for Grades 7 – 12.

The WGA shall be computed by dividing the sum of the product of the subject units and the final rating of each subject by the total number of units.

3. Lowest Possible Grade

Pre-Kinder – Kinder

The lowest possible grade given to a student in a periodic rating shall be 80%.

Grades 1 - 12

The lowest possible grade given to a student in a periodic rating shall be 70%.

4. Passing and Highest Rates

Pre-Kinder – Kinder

The academic progress of preschool pupils is signified using qualitative ratings or Progress of Learning indicators: A (Advanced); P (Proficient); AP (Approaching Proficiency); D (Developing); and B (Beginning). Qualitative ratings are used in the progress report instead of numerical grades because these are more appropriate to the age and development of Kindergarten learners. As such, no awards or honors based on numerical grades are given.

Grades 1 - 12

The passing rate for all levels is 75% and the highest rate is 100%.

5. Transmutation Formula (Pre-Kinder – Grade 12)

The transmutation formula is: $(\text{raw score}/\text{total score}) \times 50 + 50$. Thus, a raw score of zero is equivalent to a transmuted grade of 50%.

6. Department Grade (Grades 1 – Grades 12)

The department grade is the sum of the consolidated ratings from the subject teachers given a weight of 60% and the rating from the class adviser given a weight of 40%.

Ratings for elementary and high school:

Progress in Learning (For Preschool)

Guidelines for Rating	Letter Grades	Numerical Grades
Advanced	A	94.50% and above
Proficient	P	89.50% - 94.49%
Approaching Proficiency	AP	84.50 % - 89.49%
Developing	D	79.50% - 84.49%
Beginning	B	79.49% and below

Progress in Learning (For Grades 1 – 12)

Guidelines for Rating	Letter Grades	Numerical Grades
Outstanding	O	89.50% and above
Very Satisfactory	VS	84.50% - 89.49%
Satisfactory	S	79.50% - 84.49%
Unsatisfactory	U	74.50% - 79.49%
Needs Improvement	NI	74.49% and below

Progress in Values and Attitudes

A preschool pupil's progress in values and attitudes is rated based on the teachers' observations. The guidelines for rating are: **5** (Always – Observed 100% of the time); **4** (Most of the time – 90-99%); **3** (Sometimes – 80-89%); **2** (Seldom – 75-79%); and **1** (Never – 70-74%).

7. Behavioral Ratings

Students are evaluated by their class advisers in the following areas:

Elementary and Junior High School

1. Sense of Order
 - a. Is clean and orderly
 - b. Practices punctuality in fulfilling assigned tasks
 - c. Takes good care of school/personal property
2. Shows courtesy and respect to all
3. Is responsible/dependable
4. Abides by school rules and regulations
5. Social behavior
 - a. Appreciates others' merits and achievements
 - b. Is able to assert oneself with ease
 - c. Is socially confident when with peers
 - d. Maintains friendly relationships with others
 - e. Shows concern for classmates and is helpful to all
6. Shows a caring attitude towards the environment

Progress in Student's Values and Attitudes

Guidelines for Rating	Number Grades	Numerical Grades
Always	5	100%
Most of the Time	4	90% - 99%
Sometimes	3	80%-89%
Seldom	2	75%-79%
Never	1	70%-74%

8. Controlled Rating for Recitations:

The school adopts a controlled rating for recitation:

For Preschool

- 1st trimester - **83%**
- 2nd trimester - **85%**
- 3rd trimester - **87%**

For Elementary and Junior High School

- 1st trimester - **87%**
- 2nd trimester - **89%**
- 3rd trimester - **91%**

9. Promotion System

Preschool

The system of promotion in the preschool is flexible enough as to allow any pupil to be promoted to the next higher grade when, upon the evaluation by the academic authorities of the school, he/she has shown capability to undertake the required class work in that higher grade.

Grades 1-12 (from DepEd Order No. 8, Series 2015)

A final grade of 75 or higher in all learning areas allows the student to be promoted to the next grade level. The table below specifies the guidelines to be followed for learner promotion or retention.

for Grades 1-3	
REQUIREMENTS	DECISION
final grade of at least 75% in all learning areas	promoted to the next grade level
did not meet expectations in not more than two learning areas	must pass remedial classes for learning areas with failing mark to be promoted to the next grade level; otherwise, the learner is retained in the same grade level
did not meet expectations in three or more learning areas	retained in the same grade level

for Grades 4-10	
REQUIREMENTS	DECISION
final grade of at least 75% in all learning areas	promoted to the next grade level
did not meet expectations in not more than two learning areas	must pass remedial classes for learning areas with failing mark to be promoted to the next grade level; otherwise, the learner is retained in the same grade level
did not meet expectations in three or more learning areas	retained in the same grade level
must pass all learning areas in the elementary	earn the elementary certificate; promoted to Junior High School
must pass all learning areas in the Junior High School	earn the Junior High School Certificate; promoted to Senior High School

for Grades 11-12	
REQUIREMENTS	DECISION
final grade of at least 75 in all learning areas in a semester	can proceed to the next semester
did not meet expectations in a prerequisite subject in a learning area	must pass remedial classes for failed competencies in the subject before being allowed to enrol in the higher-level subject
did not meet expectations in any subject or learning area at the end of the semester	must pass remedial classes for failed competencies in the subjects or learning areas to be allowed to enrol in the next semester; otherwise, the learner must retake the subjects failed
must pass all subjects or learning areas in the Senior High School	earn the Senior High School Certificate

10. Make-up Test

In order to help a student with a failing grade in any subject at the end of each trimester/semester, a make-up test will be given him/her. His/Her parents will be notified through a make-up test letter signed by the subject teacher and the Area coordinator. The reply slip shall be submitted to the subject teacher prior to taking the test.

The make-up test result will be computed as a replacement for the periodical exam result, following a retained or increased scheme and the student given a maximum final grade of 75%.

computations:

Old Periodical Exam (OPE) result

Make-up Test (MUT) result

New Periodical Grade (NPG)

$$NPG = (OPE + MUT) / 2$$

If $NPG < OPE$, then the grade is retained.

If $NPG > OPE$, then replace OPE by NPG but make sure that the final grade doesn't exceed 75%.

11. Special Classes

The highest possible grade given to a student in a special class in English, Filipino, or Social Studies shall be 91%.

12. Weights of the Components based from *DepEd Order No. 8. Series of 2015*

Long test weight is 30% of the written work.

For Preschool to Grade 10:

	Components	Languages	AP	EsP	Science	Math	MAPEH	EPP/ TLE
1 to 10	Written Work	30%			40%		20%	
	Performance Tasks	50%			40%		60%	
	Quarterly Assessment	20%			20%		20%	

For Grades 11-12:

		Academic Track		
		Core Subjects	All other subjects	Work Immersion/ Research/ Business Enterprise Simulation/ Exhibit/ Performance
11 to 12	Written Work	25%	25%	35%
	Performance Tasks	50%	45%	40%
	Quarterly Assessment	25%	30%	25%

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